



SINGLE/SOLE SOURCE JUSTIFICATION

REQUESTOR NAME & TITLE:

Note: Requestor must be able to defend the justification

SUPPLIER NAME:**VALUE(\$):****JUSTIFICATION INFORMATION:**

Explain why the recommended supplier is the only company that can meet the requirement.

SUPPORTING INFORMATION:

Detail what actions, if appropriate, were taken to determine if other suppliers may have been capable of supplying the requirements.

FINANCIAL SERVICES USE

Notification posting on Alberta Purchasing Connection (APC) required? Yes / No

APC Posting Outcome: Response Received / No Response / N/A

Justification: Accepted / Rejected

Rationale:

REVIEW CONFIRMATION

Manager Risk Services & Procurement

Date