



Red Deer College Arts Centre  
 100 College Blvd  
 Box 5005  
 Red Deer, Alberta  
 CANADA T4N 5H5  
 Telephone: 403.342.3518  
 Web-site: www.rdc.ab.ca

# PERFORMANCE TECHNICAL DETAILS - DANCE REHEARSAL

## ARTS CENTRE & WELIKOKLAD EVENT CENTRE

The personal information that you provide on this form is collected under the authority of the Post-secondary Learning Act and the Freedom of Information and Protection of Privacy Act of Alberta. The information will be used to facilitate booking requirements. The information will be protected in compliance with the provisions of the Freedom of Information and Protection of Privacy Act of Alberta. The information will be retained in accordance with approved Records and Information Management guidelines, after which it will be destroyed in a secure manner. If you have any questions about the collection and use of the personal information on this form, please contact the Dean's office at the School of Creative Arts, Red Deer College, 100 College Blvd, Box 5005, Red Deer, Alberta T4N 2W2. Phone: 403.342.3591.

### 1. EVENT INFORMATION

GROUP/EVENT NAME	TODAY'S DATE	DATE OF EVENT
CONTACT NAME	PHONE NUMBER	EMAIL ADDRESS

### 2. SPACE REQUESTED

<input type="checkbox"/> RDC Mainstage	Thrust	<input type="checkbox"/> Up (capacity 536)	<input type="checkbox"/> Down (capacity 580)
<input type="checkbox"/> RDC Studio	How many?	<b>Please ensure that parents, dancers and teachers are informed that the RDC Arts Centre lobby &amp; WEC Lobby are off limits during rehearsals.</b>	
<input type="checkbox"/> WEC Welikoklad Event Centre:	<input type="checkbox"/> Theatre <input type="checkbox"/> Gallery		
<input type="checkbox"/> Dressing Room	How many?		

### 3. TIME REQUIRED

Sets/props load in time:	<input type="checkbox"/> AM _____	<input type="checkbox"/> PM _____			
Performers arrival time:	<input type="checkbox"/> AM _____	<input type="checkbox"/> PM _____			
Rehearsal time:	<input type="checkbox"/> AM _____	<input type="checkbox"/> PM _____	TO _____	<input type="checkbox"/> AM	<input type="checkbox"/> PM

### 4. TECHNICAL REQUIREMENTS

**LIGHTING:**  
 Please list any general lighting requirements:

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House Lights:  Dimmed (50%)  Low (30%)  Out  
 Are there special lighting requirements?  YES  NO  
 Please contact the Arts Facilities Manager @ (403) 342-3528 if you have any special requirements.

**SOUND:**  
 Playback requirements:  CD  iPod  Other:  
 Playback location:  Booth  House  Backstage  
 Instructor microphone:  Yes  No  
 Are there any other audio requirements? \_\_\_\_\_

**STAGE:**  Black curtain (full stage)  Black curtain (half stage)  White cyclorama (full stage)  
 Note: Using the Black Curtain (half Stage) allows for an on-stage crossover.  
 Please list any other rehearsal notes/requirements (i.e. production number, set pieces, lots of props, etc.)  Attached

**PLEASE PROVIDE A SKETCH OF THE STAGE SET-UP.**  Attached