This Academic Planning Guide highlights only major points regarding admission and transfer. You are advised to read the university and RDC calendars, and the Alberta Transfer Guide for other necessary information. Some of the courses listed in this guide have prerequisites. Please refer to the Course Description section of the RDC calendar for further information. (3) or (6) noted after a course indicates the number of transfer credits awarded by the University of Calgary.

<table>
<thead>
<tr>
<th>YEAR 1 - FALL TERM</th>
<th>YEAR 1 - WINTER TERM</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON 201&lt;sup&gt;1&lt;/sup&gt; (3)</td>
<td>ECON 202&lt;sup&gt;1&lt;/sup&gt; (3)</td>
</tr>
<tr>
<td>MATH 202 or 203&lt;sup&gt;1&lt;/sup&gt; (3)</td>
<td>Junior Non-Commerce Option (3)</td>
</tr>
<tr>
<td>BUS 306&lt;sup&gt;1,2&lt;/sup&gt; (3)</td>
<td>BUS 307&lt;sup&gt;1,2&lt;/sup&gt; (3)</td>
</tr>
<tr>
<td>Junior Non-Commerce Option (3)</td>
<td>Junior Non-Commerce Option (3)</td>
</tr>
<tr>
<td>ENGL 219&lt;sup&gt;1&lt;/sup&gt; (3)</td>
<td>ENGL 220 or Junior Non-Commerce Option (3)</td>
</tr>
</tbody>
</table>

**IMPORTANT NOTES:**

1. Minimum grade of “C-” required.

2. Credit will be granted for only one of RDC’s BUS 306/BUS 307, BADM 111/BUS 307, STAT 251/BUS 307 or SOCI 310/BUS 307 whichever is most applicable to the degree program.

3. The U of C **WILL NOT** accept ECON 100/101 in lieu of ECON 201/202
ADMISSION AND TRANSFER INFORMATION

Admission: Applicants considered for admission must successfully complete a minimum of 18 prescribed units (3.0 full-course equivalents) by the end of the Winter Term (January – April) of the year of application. The three prescribed full-course equivalents are: ECON 201, ECON 202, ENGL 219, MATH 202 or 203, BUS 306 and BUS 307.

Admission Grade Point Average (AGPA): The Haskayne School of Business is a quota faculty and admission is competitive, meeting the minimum admission requirements is not a guarantee for admission. The AGPA is calculated over the most recent course work to a maximum of 30 units. All grades within a term will be included except where the number of courses taken within a session exceeds that required to fulfill (to a maximum of) 30 units, in which case the highest grades will be used.

Spring Courses: Taken after May 1st in the year of admission will not be used in the calculation; however, students must achieve a passing grade in their Spring courses, and remain in good academic standing, to maintain their admission. For the current admitting average, please contact the Haskayne School of Business Undergraduate Advisors as it may change throughout the current admission cycle. Spring grades will not be used in the AGPA calculation.

UNIVERSITY OF CALGARY OPTIONS FOR THE BACHELOR OF COMMERCE PROGRAM

- Junior level courses transfer to the University of Calgary at the 200 level or as “Jr.” in the Alberta Transfer Guide.
- Senior level courses transfer to the University of Calgary at the 300 level and above or as “Sr.” in the Alberta Transfer Guide.
- Students are responsible for ensuring the appropriate course prerequisites have been satisfied. Refer to the "Course Descriptions" section of the RDC Calendar for information on specific courses and prerequisites.
- Consult the Alberta Transfer Guide http://www.acat.gov.ab.ca regarding course transfer to the University of Calgary.
- Document Deadline: June 1st Final official transcripts (including high school) must be received by the University of Calgary Admission’s Office on or before.
- Application Deadline: March 1st (for domestic students). Please review University of Calgary Admission requirements and deadline dates at http://www.ucalgary.ca/admissions/

Minimum Transferable Grades: A maximum of 12 units (2.0 full-course equivalents) with "D" or "D+" grades may be used in the Bachelor of Commerce program in non-prerequisite and non-concentration courses. The "D" or "D+" grades cannot be in prerequisite courses or in the junior English course. The minimum grade required in a prerequisite course is "C-", unless the course serves as the prerequisite to the concentration sought. In this case it must be a "C". The minimum grade required in the junior English course is a "C-".

Course Repetition: Courses presented for admission must not have been repeated more than once. A withdrawal does not count as an attempt.

BUS 303: Students transferring to the University of Calgary - Bachelor of Commerce program WILL NOT receive credit for BUS 303 in the BCOMM Program.

BADM 207: Students transferring to the University of Calgary - Bachelor of Commerce program WILL NOT receive credit for BADM 207 in the BCOMM Program.
Concentrations: A Bachelor of Commerce degree concentration represents a focus on material within the business discipline and will appear on your transcript. The BCOMM concentrations are compiled of a minimum number of 3 full course equivalents. Students may choose to complete a General degree or focus in one of 17 concentrations. Concentrations available in the University of Calgary - BCOMM program are chosen upon admission and can be changed after admission if necessary (excluding during the initial registration period); course requirements and restrictions for certain concentrations may be in place as noted elsewhere in this guide and on the U of C Haskayne School of Business website at [http://www.haskayne.ucalgary.ca/](http://www.haskayne.ucalgary.ca/)

- Accounting
- Business Analytics
- Business Technology Management
- Energy and Professional Land Management
- Entrepreneurship & Innovation
- Finance
- General
- Organizational Behaviour and Human Resources
- International Business Strategy***
- Marketing
- Operations Management
- Personal Financial Planning
- Real Estate Studies
- Risk Management and Insurance
- Risk Management: Insurance & Finance
- Supply Chain Management

NOTES:

***Students pursuing the International Business Strategy concentration must demonstrate proficiency in two courses in ONE modern language other than English. For this purpose, language courses taken will fulfill the Junior or Senior Non-Commerce Options for the degree program. **NOTE:** The courses selected cannot be literature or culture studies based, and cannot be taught in English. Students with equivalent backgrounds are advised to consult the Haskayne Undergraduate Programs Office.

Co-operative Education Program: A separate application is required to apply to the Coop Program. Applications are accepted twice a year on May 1st and December 1st. The Coop program may be completed in any of the available concentrations. [http://haskayne.ucalgary.ca/programs/coop](http://haskayne.ucalgary.ca/programs/coop)

Combined Degrees: Haskayne School of Business (HSB) offers combined degrees with the Faculties of Arts, Science and, Kinesiology. These programs require a minimum of fifty courses (5 years of study). Please refer to the Haskayne School of Business website at [http://www.ucalgary.ca/pubs/calendar/current/ha.html](http://www.ucalgary.ca/pubs/calendar/current/ha.html).
HOW TO FIND MORE INFORMATION

Donald School of Business  www.rdc.ab.ca/dsb
RDC Website:  http://www.rdc.ab.ca/
Academic Advising & Recruiting:  dsbinfo@rdc.ab.ca
University of Calgary Website  http://www.ucalgary.ca
Haskayne School of Business  https://haskayne.ucalgary.ca/programs/bcomm
HSB Undergraduate Programs Office  403.220.6593 – Option 2
Accounting Designation  CPA  http://cpacanada.ca

PLEASE NOTE:

You are responsible for ensuring that your registration is complete and appropriate and that your course choices comply with the program to which you have been admitted at RDC and/or to the university to which you wish to transfer (if applicable). You are cautioned that any changes to your courses, your major or your transfer destination may adversely affect your transferable credit (if applicable), admission requirements for future programs, or eligibility to graduate from RDC. Please consult with an Advisor if you have any questions.

The function of Advisors is to provide students with information and resources that enable them to make informed decisions relevant to their education. These resources include the RDC College Calendar, the Academic Planning Guide for your chosen program and destination university (if applicable), the Alberta Transfer Guide and the calendar and contact information for your destination university (if applicable). Advisors will assist you in interpreting information from these resources or refer you to your destination university if appropriate. Students in university transfer programs are strongly advised to refer to the calendar of the university to which they wish to transfer and should contact appropriate university departments as required.