This Academic Planning Guide highlights only major points regarding admission and transfer. You are advised to read the University and RDC calendars, and the Alberta Transfer Guide for other necessary information. Some of the courses listed in this guide have prerequisites. Please refer to the Course Description section of the RDC calendar for further information. (3) or (6) noted after a course indicates the number of transfer credits awarded by the University of Alberta.

<table>
<thead>
<tr>
<th>YEAR 1 - FALL TERM</th>
<th>YEAR 1 - WINTER TERM</th>
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<tbody>
<tr>
<td>ECON 201 (3)</td>
<td>ECON 202 (3)</td>
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<tr>
<td>ENGL 219 (3)</td>
<td>ENGL 220 (3)</td>
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<tr>
<td>BUS 306 (3)</td>
<td>MATH 202 or 203 (3)</td>
</tr>
<tr>
<td>Non-Business Option (3)</td>
<td>BUS 307 (3)*</td>
</tr>
<tr>
<td>Non-Business Option (3)</td>
<td>Non-Business Option (3)</td>
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<tr>
<th>YEAR 2 - FALL TERM</th>
<th>YEAR 2 - WINTER TERM</th>
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<tr>
<td>ACCT 202 (3)</td>
<td>ACCT 204 (3)</td>
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<tr>
<td>BADM 132 (3)</td>
<td>BUS 303 (3)</td>
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<tr>
<td>BUS 311 (3)</td>
<td>BUS 310 (3)</td>
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<tr>
<td>FINS 150 (3)</td>
<td>Non-Business Option (3)</td>
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<tr>
<td>Non-Business Option (3)</td>
<td>Non-Business Option (3)</td>
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</tbody>
</table>

* BUS 307 could be taken in Year 2. Substitute a Non-Business Option in Year 1.

**IMPORTANT NOTES**

- Courses in **BOLD** are required courses for transfer to U of A Bachelor of Commerce Program
- See Pages 2 and 3 for recommended Year 2 Non-Business Options for specific majors
- Credit will only be granted for **one of** RDC’s BUS 306, BADM 111, STAT 251 or STAT 241
- A minimum grade of **C–** is required for transfer to the University of Alberta
- Students will be required to select a major area of concentration upon entering Year 3 of the program
UNIVERSITY OF ALBERTA NON-BUSINESS OPTIONS FOR
BACHELOR OF COMMERCE

Generally, a Non-Business Option is any U of A transferable course not offered by the Alberta School of Business at the U of A. Please use the list below as a guide and keep the following points in mind:
- Students are responsible for checking the Alberta Transfer Guide to ensure that the specific options selected (e.g. ANTH 200) are transferable to U of A. The Alberta Transfer Guide can be accessed online at [http://www.acat.gov.ab.ca/](http://www.acat.gov.ab.ca/)
- Some of the classes listed below may be restricted (i.e. only students in a certain program can access them). Check the Red Deer College timetable for further information.
- Junior courses are those that transfer to the University of Alberta as “1xx” or are numbered from 100-199 in the Transfer Guide. Courses numbered 200-499 are designated as Senior.

Non-Business Options at RDC:
- Anthropology (ANTH), Art (ART), Astronomy (ASTR), Biochemistry (BIOC), Biology (BIOL), Chemistry (CHEM), Classics (CLAS), Communications (COMM), Computing Science (CMPT), Dance (KDNC), Drama (DRAM), Economics (ECON), Education (EDCM, EDFN, EDFX, EDPY), English (ENGL), Family Studies (FAM), Film (FILM), Financial Services (FINS), French (FREN), Genetics (GENE), Geography (GEOG), History (HIST), Kinesiology and Sport Studies (KNSS), Mathematics (MATH), Microbiology (MICR), Music (MUSE, MUSI), Philosophy (PHIL), Physical Activities (KPAC), Physics (PHYS), Political Science (POLI), Psychology (PSYC), Sociology (SOCI), Spanish (SPAN), Zoology (ZOOL)

SUGGESTED COURSES FOR BACHELOR OF COMMERCE - SPECIFIC MAJORS

ACCOUNTING
- ECON 381 in place of a Non-Business Option in Year 2

BUSINESS ECONOMICS AND LAW
- ECON 381 in place of a Non-Business Option in Year 2

BUSINESS STUDIES
- ECON 381 in place of a Non-Business Option in Year 2

EAST ASIAN BUSINESS STUDIES
- Required languages not available at RDC. Transfer after one year.

ENTREPRENEURSHIP AND INNOVATION
- SOCI 260 as a Non-Business Option in Year 1

EUROPEAN BUSINESS STUDIES
- The major in European Studies permits a student to construct a major in any European language providing they are able to fulfill the requirement of 18 credits of course weight in the same language. Students can choose from the following languages: French, German, Italian, Polish, Russian, Scandinavian (Danish/Norwegian/Swedish), Spanish, or Ukrainian. French is available at RDC. Students are encouraged to transfer to the U of A after one year at RDC.
FINANCE
• ECON 381 in place of a Non-Business Option in Year 2

HUMAN RESOURCE MANAGEMENT
• SOCI 260 & SOCI 363 as Non-Business Options in Year 1
• BADM 281 in place of a Non-Business Option in Year 2

INTERNATIONAL BUSINESS
• ECON 381 in place of a Non-Business Option in Year 2. Students must choose a minor area of concentration from the Faculty of Business. See the U of A calendar for more information.

- Students majoring in International Business must complete a minimum of 12 credits in a second language and it is recommended this be commenced by Year 2. French is available at RDC. Please refer to the European Studies major above for course sequencing. Students are encouraged to transfer to the U of A after one year at RDC.
- All students interested in this major should take other Non-Business Options in Anthropology (ANTH), History (HIST), Political Science (POLI), Economics (ECON) and Geography (GEOG) in their area of interest.

LATIN AMERICA BUSINESS STUDIES
• Required languages not available at RDC. Transfer after one year.

MANAGEMENT INFORMATION SYSTEMS
• Students with a weak computing background are advised to take CMPT 201 as a Non-Business Option in Year 1.
• Students are encouraged to consider choosing a minor in another subject area of Business or in Computing Science. See the U of A calendar for more information.

MARKETING
• ECON 381 in place of a Non-Business Option in Year 2

NATURAL RESOURCES, ENERGY & THE ENVIRONMENT
• ECON 381 in place of a Non-Business Option in Year 2

OPERATIONS MANAGEMENT
• ECON 381 in place of a Non-Business Option in Year 2

RETAILING & SERVICES
• ECON 381 in place of a Non-Business Option in Year 2

STRATEGIC MANAGEMENT AND ORGANIZATION
• Follow standard pattern.
Program Information: The BCom degree is a four year degree program including one year of Pre-Professional Studies. To obtain the Degree of Bachelor of Commerce students must complete 120 credits including a minimum of 24 credits (taken in the Pre-Professional year) and a maximum of 60 credits in transfer credit. At least 60 credits in University of Alberta courses must be successfully completed while the student is registered in the Faculty of Business.

Academic Requirements: The Alberta School of Business is a limited enrolment Faculty. Admission is not guaranteed to all qualified applicants. All applicants must have completed a minimum of 24 university transferable credits, which must include the following required courses: ECON 201 (3), ECON 202 (3), MATH 202 (3) or MATH 203 (3), BUS 306 (3), and ENGL 219/220 (6). Students who do not present these courses will not be considered for admission.

Applicants must possess a minimum GPA of 2.3 in their most recent consecutive Fall/Winter session (September-April) to be assessed for admission however students must meet the competitive GPA, which can fluctuate from year to year.

Competitive Grade Point Average (GPA): The GPA is calculated on the most recent Fall/Winter session where a student has completed a minimum of 15 transferable credits. If a student has more than 15 transferable credits, all coursework taken will be used to calculate the GPA. Calculations are based on university transferable courses and will include failed courses taken during the Fall/Winter session. Repeated courses, if previously passed, will not be included in the GPA calculation. In recent years, the competitive GPA has fluctuated between 2.7 - 3.0. The Alberta School of Business at U of A is a limited enrolment Faculty, and the competitive GPA may change from year to year.

Spring Courses: You are advised to avoid taking spring courses in the year you will transfer. These courses will not be used for admission purposes and final transcripts may not be available by the transcript and document deadline (June 15).

Application Deadline: March 1 Document Deadline: June 15

Early Admission with Conditions: Students are eligible if they have three or more prerequisite courses completed, the remaining prerequisite courses in progress, and a minimum of 9 university transferable credits completed in the fall term. These courses will be used to calculate your interim GPA. Applications and official transcripts must be received by the Registrar’s Office by February 15th to be considered for Early Admission with Conditions.

Junior-Level Options (Electives): Students may receive credit in no more than 21 credits of junior-level electives (e.g. 100-level Non-Business Courses) whether taken at the University of Alberta or presented for transfer credit. This total does NOT include the Pre-Professional Courses or junior courses taken to fulfill specific program or major requirements.

Minors for Business Students: For more information on minor areas of concentration, please refer to the 2019/2020 University of Alberta calendar at http://calendar.ualberta.ca/.
Cooperative Education Program: Cooperative Education is an experiential learning program in which students alternate periods of study with periods of paid, discipline related work experience. Please refer to http://www.business.ualberta.ca/Careers/CooperativeEducation.aspx for further information, including application deadlines.

IMPORTANT NOTE REGARDING TRANSFER TO THE UNIVERSITY OF ALBERTA & AUGUSTANA FACULTY:
When checking course transfer to the University of Alberta, please note that courses which have “AU” as the first two letters of the course abbreviation in the Alberta Transfer Guide will transfer only to the U of A Augustana Faculty in Camrose. In order for a course to also transfer to other U of A faculties, there must be another entry indicating transfer as a course not beginning with “AU”. For example:

CMPT 214    = U of A  CMPUT 114 (3)  OR  AUCSC 1xx (3)
CMPT 261    = U of A  AUCSC 1xx (3)
CMPT 214 is transferable to all U of A faculties, including Augustana, whereas CMPT 261 is accepted only by Augustana Faculty and will not transfer to other faculties at the U of A in Edmonton.

Check the Alberta Transfer Guide at www.acat.gov.ab.ca or see an Academic Advisor if you are unsure about course transferability.
HOW TO FIND MORE INFORMATION

Donald School of Business       www.rdc.ab.ca/dsb
RDC Website:                     http://www.rdc.ab.ca/
Academic Advising & Recruiting:  dsbinfo@rdc.ab.ca
University of Alberta Website:   http://www.ualberta.ca
University of Alberta, Alberta School of Business: http://www.business.ualberta.ca/bcom/bcominfo@ualberta.ca
Accounting Designation          CPA http://cpacanada.ca

PLEASE NOTE:

You are responsible for ensuring that your registration is complete and appropriate and that your course choices comply with the program to which you have been admitted at RDC and/or to the university to which you wish to transfer (if applicable). You are cautioned that any changes to your courses, your major or your transfer destination may adversely affect your transferable credit (if applicable), admission requirements for future programs, or eligibility to graduate from RDC. Please consult with an Advisor if you have any questions.

The function of Advisors is to provide students with information and resources that enable them to make informed decisions relevant to their education. These resources include the RDC College Calendar, the Academic Planning Guide for your chosen program and destination university (if applicable), the Alberta Transfer Guide and the calendar and contact information for your destination university (if applicable). Advisors will assist you in interpreting information from these resources or refer you to your destination university if appropriate. Students in university transfer programs are strongly advised to refer to the calendar of the university to which they wish to transfer and should contact appropriate university departments as required.