DONALD SCHOOL OF BUSINESS - BUSINESS ADMINISTRATION DIPLOMA
ACCOUNTING MAJOR

UPDATED: FEBRUARY, 2019

For admission requirements to the Business Administration Diploma, please see the Red Deer College Calendar. To meet graduation requirements, students must complete all courses with a minimum grade of 'D' and a minimum grade point average (GPA) of 2.00 (62%).

PROGRAM CONTENT YEAR 1

_____ ACCT 102  Introductory Accounting I
_____ ACCT 103  Introductory Accounting II
_____ BADM 110  Introduction to Management
_____ FINS 150  Personal Finance
_____ BADM 132  Introduction to Marketing
_____ BADM 210  Business Technology 1
_____ BUS 303  Introduction to Organizational Behaviour
_____ COMM 250  Business and Workplace Writing (Prerequisite: 60% in ELA 30-1 or Passing mark in placement test or COMM 150)
_____ ECON 100  Introduction to Business Microeconomics
_____ ECON 101  Introduction to Business Macroeconomics

1. If you take ACCT 202 as replacement coursework for ACCT 102 and ACCT 103, you MUST complete an additional Open Option to meet graduation requirements for the Diploma and eligibility for the BBA.

2. Students should have basic keyboarding, file management, and email skills before registering for BADM 210.

3. Prerequisite for COMM 250: 60% in ELA 30-1 or COMM 150 or a passing mark in an Assessment Test. Students must achieve a combined score of 175 on a reading comprehension and a sentence skills test (each are marked out of 120) and a 7 or higher on a writing sample. Students who take COMM 150 may not be able to complete their diploma in two years. If you do not complete COMM 250 in your Business Administration Diploma because of using ENGL 219, COMM 250 will be an extra course in your BBA in Year 3.
******CHECK PREREQUISITE REQUIREMENTS BEFORE REGISTERING IN A CLASS ******

- Look Up Classes
- CRN
- View Catalog Entry

PROGRAM CONTENT YEAR 2

- ACCT 204 Managerial Accounting or ACCT 104
  *(ACCT 204 is required if pursuing either a Business Degree or Designation)*

- ACCT 209 Intermediate Financial Accounting I

- ACCT 210 Intermediate Financial Accounting II

- BADM 111 Introduction to Statistics

- BADM 270 Business Integration

- BADM 281 Human Resource Management

- BUS 310 Introduction to Finance or BADM 260 Introduction to Corporate Finance
  *(BUS 310 is required if pursuing a Business Degree)*

- BUS 311 Legal Foundations of the Canadian Economy

- Business Option<br>4

- Open Option<br>4
  Choose an approved 3 credit College Level Non-Business Option or a Business Option from the list below

<table>
<thead>
<tr>
<th>BUSINESS OPTIONS:</th>
<th>(Check RDC Timetable for Prerequisites and Delivery in this Academic Year)</th>
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<tbody>
<tr>
<td>ACCT 205</td>
<td>BADM 234</td>
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<tr>
<td>ACCT 206</td>
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<td>ACCT 211</td>
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<td>BADM 233</td>
<td>BADM 243</td>
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BADM 107, BADM 170, BUS 358, CMPT 170, or CMPT 261 may **NOT** be used as options.

4. Students intending to pursue a CPA designation – take ACCT 205 and BADM 211 as your Business Option and Open Option. If you are not CPA bound, you could consider ACCT 214 and BADM 285 as your Business Option and Open Option. Please note ACCT 214 cannot be used as one of your Year 1 & 2 courses in a BBA. You will need to complete 21 courses in Years 3 & 4 if you take ACCT 214.

**IMPORTANT NOTES:**
The following refer to equivalent courses or courses that may be taken in lieu of various specified courses. Please be aware that although courses may be accepted as equivalent to meet program requirements, course content may not be the same. Students may receive credit for only one of each equivalency. Students seeking university transfer or an accounting designation should see an Academic Advisor when selecting courses.

- COMM 250 will be waived with completion of any 200 level ENGL course or any 200 level COMM course
- ECON 201 is equivalent to ECON 100
- ECON 202 is equivalent to ECON 101
- Although the courses are not equivalent, BUS 201 will waive the BADM 110 requirement
- BUS 306 is equivalent to BADM 111
Complete your Business Degree at RDC – RDC has partnered with Mount Royal University to offer the Bachelor of Business Administration (BBA) with a General Management major. Within that General Management major you can concentrate studies in Accounting or Management. Theoretical education is backed up with practical experience that includes industry visits, business leader presentations, case studies, work experience and working side by side with industry and community leaders. dsbinfo@rdc.ab.ca

Athabasca University - Bachelor of Management (Post Diploma): Graduates of RDC Business Administration Diploma Program receive up to 60 credits towards the degree program. Students may complete the program in one year of full-time study or may progress at their own pace on a part-time basis. Courses may be completed through distance delivery options available at AU. For more information, contact Athabasca University Faculty of Business: 1.800.468.6531 business-support@athabascau.ca or http://business.athabascau.ca

Athabasca University - Bachelor of Commerce (Post Diploma) General, Accounting, Finance or e-Commerce majors: Students with approved two-year college diplomas in business or a closely related field will receive a block transfer award of 60 credits towards the first two years of the Bachelor of Commerce (Post Diploma) General Degree. For more information: Athabasca University Faculty of Business: 1.800.468.6531 business-support@athabascau.ca or http://business.athabascau.ca

MacEwan University - Bachelor of Applied Business Administration - Accounting: MacEwan.ca/baba

MacEwan University – Bachelor of Commerce: MacEwan.ca/bcom

University of Lethbridge - Bachelor of Management: The Faculty of Management offers courses on three campuses: Lethbridge and Calgary, and Edmonton. Students can pursue all programs and majors offered by the Faculty of Management on the Lethbridge campus. The following majors are offered on the Calgary Campus: Accounting, Finance, General Management, Human Resource Management and Labour Relations, and Marketing. Students who wish to complete International Management on the Calgary Campus may require alternate arrangements to complete the requirements for this major. The Edmonton Campus offers the General Management major and the Professional Diploma in Accounting program. Special note: As the Edmonton Campus is closing in 2017, students cannot apply for admission to that campus, however, continuing students are still permitted to take courses there (i.e., summer) if the course needed by the student is available and sufficient seats are available. Students should contact the Edmonton Campus for more information at 780-424-0425 if they wish to take any courses there.

Combined Degrees programs (B.A./B.Mgt., B.Sc./B.Mgt., B.F.A. (New Media)/B.Mgt., B.H.Sc./B.Mgt., B.Mgt./B.Ed., and Post-Diploma B.Mgt./B.Ed.) cannot be completed in their entirety on the Calgary or Edmonton campuses, and all Combined Degrees applicants will be assigned to the Lethbridge campus

Lethbridge Campus 403.329.2153
undergrad.management@uleth.ca

Calgary Campus 403.571.3360
calgary.campus@uleth.ca

Guaranteed admission to the Bachelor of Management Degree (Post-Diploma program) with a diploma GPA of 3.00 or higher. Graduates with a diploma GPA below 3.00 may be admitted in the second round of admissions. http://www.uleth.ca/management/

Mount Royal University - Bachelor of Business Administration: All students must demonstrate successful completion of ELA 30-1 (or equivalent) with a minimum grade of 60% and Math 30 Pure or Applied with a minimum grade of 60% OR successful completion of a two-year business diploma, applied degree or four-year business baccalaureate from an accredited post-secondary institution. Admission to the program is very competitive and is based on your 4 most recently completed post-secondary courses as of Dec 31. Students are required to have a minimum admission GPA of 2.0. Transcripts will be evaluated on a course by course basis. Bissett School of Business offers students the opportunity to study in the following areas: Accounting, Business & Society, Business of Sport & Recreation, Innovation & Entrepreneurship, Finance, Financial Services, Human Resources, Risk Management & Insurance, International Business, Marketing, Social Innovation & Non-profit Management, and Supply Chain Management. Contact: Bissett School of Business: 403.440.6833 or businessadvising@mtroyal.ca or http://business.mtroyal.ca
NAIT - Bachelor of Applied Business Administration - Accounting: Applicants must have received a two year Business Diploma from an accredited Alberta post-secondary institution with a minimum GPA of 2.3 or C+. Their diploma must include a minimum of 20 courses (60 credits) and contain course work in the following areas: Intermediate Accounting II, Managerial Accounting II, Taxation, Management Information Systems, Business Finance and Business Communications. Contact the NAIT Business Information Centre (BIC): 780.471.8998 or businfo@nait.ca or http://www.nait.ca/programs/ADA/

NAIT - Bachelor of Business Administration Accounting Emphasis: Applicants must have received a two year Business Diploma from an accredited Alberta post-secondary institution with a minimum GPA of 2.3 or C+. Their diploma must include a minimum of 20 courses (60 credits) and contain course work in the following areas: Intermediate Accounting II, Managerial Accounting II, Taxation, Management Information Systems, Business Finance and Business Communications. Contact the NAIT Business Information Centre (BIC): 780.471.8998 or businfo@nait.ca or http://www.nait.ca/programs/

Okanagan College - Bachelor of Business Administration: Students require successful completion of a Business Administration Diploma program with a minimum grade point average (GPA) of 2.4 (67%), a statement (500 words maximum) outlining personal objectives and career goals as well as a statement (500 words maximum) outlining work experience and community involvement. Contact: http://www.okanagan.bc.ca/business


HOW TO FIND MORE INFORMATION

Donald School of Business: www.rdc.ab.ca/dsb
RDC Website: http://www.rdc.ab.ca/
Academic Advising & Recruiting: dsbinfo@rdc.ab.ca
Accounting Designation, Chartered Professional Accountant (CPA): http://cpacanada.ca yourpath@albertaaccountants.ca

PLEASE NOTE:
You are responsible for ensuring that your registration is complete and appropriate and that your course choices comply with the program to which you have been admitted at RDC and/or to the university to which you wish to transfer (if applicable). You are cautioned that any changes to your courses, your major or your transfer destination may adversely affect your transferable credit (if applicable), admission requirements for future programs, or eligibility to graduate from RDC. Please consult with an Advisor if you have any questions.

The function of Advisors is to provide students with information and resources that enable them to make informed decisions relevant to their education. These resources include the RDC College Calendar, the Academic Planning Guide for your chosen program and destination university (if applicable), the Alberta Transfer Guide and the calendar and contact information for your destination university (if applicable). Advisors will assist you in interpreting information from these resources or refer you to your destination university if appropriate. Students in university transfer programs are strongly advised to refer to the calendar of the university to which they wish to transfer and should contact appropriate university departments as required.