



# Counselling & Career Centre



## WORK SEARCH METHODS

**Unfortunately, the job fairy doesn't exist. Lucky for you, RDC's Career Centre does. Visit us in Room 1402! We can help with career development, resume, cover letters, interview skills, job search...and more!**

### 1. Networking

This is the *most effective* method of finding work. Think about your current contacts and who could help you achieve your work goals? Think of your family and friends, current or past employers, co-workers, instructors, members of your community, volunteer agencies you have volunteered for etc. Let them know what type of job you're looking for and see if they're aware of any current openings.

Ways to build up your network of contacts:

- Attend career fairs/forums. Typically there's always an opportunity to network with the employers – take this occasion to ask them what job opportunities they have available and which ones are coming up in the near future. Let them know what you're looking for...do they have anything that is similar?
- Volunteer! Check out the websites below to search out volunteer opportunities. Talk to your networks to see if they know of any volunteer opportunities available. <http://volunteercentral.ca/>
- Research and contact employers directly. Use labour market information to help you target potential employers and identify upcoming opportunities. Check out the following websites to help with your search:  
<http://www.labourmarketrends.com>, [www.alberta-canada.com](http://www.alberta-canada.com),  
[www.strategis.ic.gc.ca](http://www.strategis.ic.gc.ca), [www.alis.gov.ab.ca](http://www.alis.gov.ab.ca).

### 2. Visible Job Market

Check out the job postings at Career Centres, such as the Career Centre at RDC. They are located in room 1402. The online job posting board is updated daily:

<http://www.rdc.ab.ca/employment>. Search through the newspaper classified and career sections and newsletters from professional associations.



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### 3. The Internet

Below are some popular work search websites:

<a href="http://www.rdc.ab.ca/employment">www.rdc.ab.ca/employment</a> - Red Deer College Job Opportunities	<a href="http://www.rdc.ab.ca/about_rdc/human_resources/employment/Pages/StudentEmployment.aspx">http://www.rdc.ab.ca/about_rdc/human_resources/employment/Pages/StudentEmployment.aspx</a> - Red Deer College Online Job Posting Board
<a href="http://www.jobbank.gc.ca">www.jobbank.gc.ca</a>	<a href="http://www.healthjobs.ab.ca">www.healthjobs.ab.ca</a> – Alberta Health Services
<a href="http://www.jobs.gc.ca">www.jobs.gc.ca</a> - Federal Government	<a href="http://www.alberta-canada.com/jobs">www.alberta-canada.com/jobs</a>
<a href="http://www.eluta.ca">www.eluta.ca</a>	<a href="http://www.wowjobs.ca">www.wowjobs.ca</a>
<a href="http://www.chr.alberta.ca/jobs">www.chr.alberta.ca/jobs</a> - Alberta Provincial Government	<a href="http://www.jobpostings.ca">www.jobpostings.ca</a>
<a href="http://www.workopolis.com">www.workopolis.com</a>	<a href="http://www.reddeerjobshop.ca">www.reddeerjobshop.ca</a>
<a href="http://www.reddeer.ca">www.reddeer.ca</a> – City of Red Deer	<a href="http://www.monster.ca">www.monster.ca</a>
<a href="http://rdcounty.ca/">http://rdcounty.ca/</a> - Red Deer County	<a href="http://www.albertajobs.com">www.albertajobs.com</a>
<a href="http://www.reddeerchamber.com">http://www.reddeerchamber.com</a> – Red Deer Chamber of Commerce	<a href="http://www.tourismreddeer.net">http://www.tourismreddeer.net</a>
<a href="http://www.rdpsd.ab.ca/Human-Resources.php">http://www.rdpsd.ab.ca/Human-Resources.php</a> - Red Deer Public School District	<a href="http://www.rdcrd.ab.ca/en/Career_Opportunities_6">http://www.rdcrd.ab.ca/en/Career Opportunities 6</a> - Red Deer Catholic School District
<a href="http://reddeer.kijiji.ca">http://reddeer.kijiji.ca</a>	<a href="http://www.wegotjobs.ca">www.wegotjobs.ca</a>
<a href="http://talentegg.ca/">http://talentegg.ca/</a>	<a href="http://www.indeed.com">www.indeed.com</a>
<a href="http://www.diversifiedstaffing.com/">http://www.diversifiedstaffing.com/</a>	<a href="http://www.jobster.com">www.jobster.com</a>
<a href="http://www.extremejobs.ca/">http://www.extremejobs.ca/</a>	<a href="http://www.linkedin.com">www.linkedin.com</a>
<a href="http://www.lokken.com/">http://www.lokken.com/</a> Lokken	<a href="http://www.careerbuilder.ca">www.careerbuilder.ca</a>
<a href="http://www.reddeerconstructionassociation.com">www.reddeerconstructionassociation.com</a> Red Deer Construction Association	<a href="http://www.carmagroup.ca">www.carmagroup.ca</a> Central Alberta Rural Manufacturing Association
<a href="http://www.simplyhired.ca">www.simplyhired.ca</a>	<a href="http://contactpoint.ca/jobs/">http://contactpoint.ca/jobs/</a>
<a href="http://charityvillage.com/">http://charityvillage.com/</a>	<a href="http://www.tagrecruitmentgroup.com/">http://www.tagrecruitmentgroup.com/</a>
<a href="http://volunteercentral.ca/">http://volunteercentral.ca/</a>	<a href="http://www.glassdoor.ca/index.htm">http://www.glassdoor.ca/index.htm</a>
<a href="http://www.talentcor.com/jobs.aspx">http://www.talentcor.com/jobs.aspx</a>	<a href="http://www.manpowerab.com/">http://www.manpowerab.com/</a>